



**endoscopy  
support  
services, inc.**  
®

**1-800-FIX-ENDO**

(800.349.3636)

Ph: (845) 277-1700 • Fax: (845) 276-4200

On the web: [www.endoscopy.com/service](http://www.endoscopy.com/service)

# Help us Speed-Up your repair time,

**PLEASE DISINFECT ALL INSTRUMENTS BEFORE SHIPPING FOR REPAIR!**

Date:	Your Purchase Order No. (optional):	Make/Model & Serial Number:
Account/Business Name:		
Street Address - Suite No.:		
City:	State/Province:	Zip/Postal Code:
Contact Name:	Department:	
Phone No./Ext:	Fax No.:	
E-Mail Address (ex: yourID@provider.net):		
Describe problem: _____		
_____		
_____		
_____		

**PLEASE PLACE THIS COMPLETED FORM IN THE BOX WITH THE INSTRUMENT BEING SENT FOR REPAIR (DO NOT FAX OR E-MAIL)**

**NOTE: \$40.00USD inspection fee on all Repairs**

**Pre-Authorization**

This authorizes ESS, Inc. to complete any repair up to and including the amount indicated (leave blank for no pre-authorization):

Up to \$300    Up to \$600    Up to \$1,200    Up to \$2,500    Up to this amount.: \_\_\_\_\_

**We MUST have your signature on all pre-approved repairs**

Print Name: \_\_\_\_\_ Signature for Authorization: \_\_\_\_\_

**ESS IS NOT RESPONSIBLE FOR ANY SHIPPING, CUSTOMS AND/OR DUTIES CHARGES ON EQUIPMENT SENT TO US OR FROM US**

All equipment will be returned by GROUND shipping unless indicated below:

- UPS 3 Day Select    UPS 2nd Day Air    UPS 2nd Day Air-AM    UPS Next Day Air Saver    UPS Next Day Air
- FedEx** Priority Overnight    **FedEx** Std. Overnight    **FedEx** 2-Day    Other (call ESS with your shipping arrangements)

*Please label your shipment to:*

**Endoscopy Support Services, Inc.  
ATTN: Service Department  
3 Fallsview Lane • Brewster, NY 10509**