



**endoscopy
support
services, inc.**



1-800-FIX-ENDO

(1-800-349-3636)

Phone: (845) 277-1700 • Fax: (845) 276-4200
On the web: www.endoscopy.com/service

Help us speed up your repair time

PLEASE DISINFECT ALL INSTRUMENTS BEFORE SHIPPING FOR REPAIR

Date	Purchase Order #	Model & Serial Number
Account/Business Name:		
Street Address:		
City:	State:	Zip:
Contact Name:	Department:	
Phone No./Ext.:	FAX No.:	
E-Mail Address: (ex: yourname@provider.net):		
Describe Problem: _____ _____ _____ _____		
PLEASE PLACE THIS COMPLETED FORM IN THE BOX <u>WITH</u> THE INSTRUMENT BEING SENT FOR REPAIR (DO NOT FAX OR E-MAIL)		
Pre-Authorization		
This authorizes ESS, Inc. to complete any repair up to and including the amount indicated:		
<input type="checkbox"/> Up To \$250 <input type="checkbox"/> Up To \$500 <input type="checkbox"/> Up To \$1,000 <input type="checkbox"/> _____ <div style="text-align: right; margin-right: 50px;">Other Pre-Approved Amount</div>		

We MUST have your signature on all pre-approved repairs

Print Name: _____ Signature For Authorization: _____

ESS IS NOT RESPONSIBLE FOR ANY SHIPPING, CUSTOMS AND/OR DUTIES CHARGES ON EQUIPMENT SENT TO US OR FROM US

All equipment will be returned by FedEx Ground unless indicated below:

FedEx Priority Overnight
 FedEx Std. Overnight
 FedEx 2-Day
 Other (call ESS with your shipping arrangements)

**Service Department
ENDOSCOPY SUPPORT SERVICES, INC.
3 Fallsview Lane • Brewster, NY 10509**